



Saudi Association of Midwifery (SAM)

الهيئة السعودية للتخصصات الصحية
Saudi Commission for Health Specialties



محضر الاجتماع الاول للجمعية العمومية 1st Annual General Meeting (AGM) Minutes					موضوع الاجتماع Meeting Subject
الاجتماع القادم Next Meeting	اعتماد المحضر Meeting Approval	رقم الاجتماع Meeting Number	الوقت Time	المكان Place	تاريخ الاجتماع Date of Meeting
06-03-2023	Dr. Roa Altaweli	1	14:30-15:30	Dr. Sulaiman Al Habib Hospital Alsuwaidi Branch	21-05-2022
Board Members Attendees Dr. Roa Altaweli (RA): President Dr. Ibtesam Jahlan (IJ): Vice President Ms. Muna Bukhari (MB): Treasurer Ms. Houda Hammami (HH) Ms. Samia Alzahrani (SA) Ms. Jihane Raad (JR)		Ms. Fatimaezzahra Aaynealhayat (FA) Ms. Rawan Althomily (RT) Ms. Abeer Althagafi (AT) Ms. Zohour Alsomali (ZA) Ms. Bandari Yahya (BY)			
SAM members (please find the attached list)					
Did not start لم يبدأ	Pending معلق	In process جاري العمل	Done انتهى العمل	الحالة : Status	
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الرقم NO	الموضوع Topic	النقاش Discussion	النتائج/العمل Decision/conclusion	المسؤولية Responsibly	تاريخ الإنجاز Target date	الحالة Status
1	Welcoming	Introduction & opening of the meeting	A total of 26 General members and board members attended.	RA		
2	Constitution and strategic plan	<ul style="list-style-type: none">Constitution presented to all attendees.Strategic plan template shared with all members to build a strategic plan according to SCFHS requirementsICM strategic plan presented to all attendees.	<ul style="list-style-type: none">SAM constitution approved by all general members.SAM email shared with all general members to contribute to the strategic plan.	HH		●



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3	SAM committee	<ul style="list-style-type: none">• Introduction of PR and scientific committee to all members and demonstrated the structures, role and responsibilities	<ul style="list-style-type: none">• More committee to be formed according to the needs of the association. Currently SAM have two committees the professional and development committee and media and public relation committee.	RT		
4	Initial financial report	<ul style="list-style-type: none">• Introduction of the treasurer role and responsibilities.• SMG financial report 2020 was presented and initial report for the SAM was discussed.	<ul style="list-style-type: none">• SAM Financial report for 2022 will be presented during next annual general meeting to get approved by all general members.	MB	March 2023	